



LAKE FOREST GLEN  
Homeowners' Association

P.O. Box 6207 Tahoe City, CA 96145-6207  
(530) 583-2307 Fax (530) 583-2324

LAKE FOREST GLEN HOA  
CONSENT FOR ELECTRONIC COMMUNICATION

In response to homeowner requests and in an effort to be more environmentally responsible, the Association is now providing homeowners with the option to receive Annual Homeowner Information Mailings electronically, instead of by U.S. Mail. Electronic delivery will significantly reduce the amount of paper used in these communications and generate savings in both postage and paper. We currently send monthly billing statements via email to those homeowners who have requested us to do so and this option is available as well.

If you are willing to receive notices and mailings from the Association and Board of Directors electronically via email, please complete the Consent for Electronic Communication form (on the reverse) and check "yes". Should wish to opt-out of receiving notices and mailings electronically, please complete the form and check "no". Please return the completed form to the LFGHOA office. Your email will only be used for the communication of Association information and/or billing statements, and will not be shared or used for any other purpose.

Please print your email address clearly, and send the completed form to the HOA office by U.S. Mail, email, or fax per the contact information below. You can send this completed form along with your monthly dues payment if you wish. An envelope has been included for your convenience. Should you have any questions, don't hesitate to call the HOA office.

Sincerely,

Board of Directors  
Lake Forest Glen HOA

Office: 530-583-2307  
FAX: 530-583-2324  
Email: [admin@lfghoa.com](mailto:admin@lfghoa.com)

**Electronic Delivery Consent or Opt-Out Form**

Please complete and return this form to authorize the Lake Forest Glen Homeowners Association to use your email address for general association-related communications. This authorization restricts the use of your email address for purposes of communications from the Lake Forest Glen HOA and Board of Directors only. Your email address will not be shared with any third parties.

Please send the form below to the LFGHOA office via U.S. Mail, fax, or email – see information below.

I hereby consent to receive Lake Forest Glen Homeowners Association (HOA) related communications electronically, instead of by U.S. Mail. I understand that this consent will remain in effect until I revoke my consent by notifying the Lake Forest Glen HOA. By providing my consent and an email address, I confirm that I am able to receive and view communications electronically via email. I also agree to promptly notify the HOA of any change in my email address, thereby maintaining a current email address on file with the Association at all times.

Name (print clearly): \_\_\_\_\_

LFG Unit No: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Email Address: \_\_\_\_\_  
(Print clearly) (To be used for LFGHOA communication)

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Please send my monthly HOA Statements via email:  YES  NO

*If you prefer NOT to receive documents via electronic delivery, please indicate here:*

I do NOT wish to receive homeowner mailings electronically \_\_\_\_\_

I do NOT wish to receive homeowner statements electronically \_\_\_\_\_

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Tahoe City, CA 96145

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Website: [www.lfghoa.com](http://www.lfghoa.com)