

**Lake Forest Glen Homeowners Association**  
Regular Meeting of the Board of Directors  
**February 22, 2020 at 8:30 a.m.**  
To be held at the Association Office  
Tahoe City, California 96145

**MINUTES**

**CALLED TO ORDER BY:** President Mark Pierpoint at 8:38 a.m.

Directors Jim Cochrane, Alan Nelson, Sari Stenfors, and Josette Reina-Luken were present. President Mark Pierpoint, Treasurer Jason Kary, Directors Gary Leach and Kathy Livermore appeared telephonically. Director Doug O'Neal was unable to attend.

Staff present: General Manager Alan Miescke, and Administrative Assistant Jessica Narlock.

1. Approval of January 11, 2019 Regular Meeting Minutes – **With the addition of more information about the resolution regarding the TCPUD rates discussion, motion made to approve the January 11, 2020 minutes, the motion was seconded, all in favor.**

**2. HOMEOWNER HEARINGS/CORRESPONDENCE –**

1. Architectural modification request – **Contingent on HOA reviewing permits prior to work starting and Homeowner updating the modification request form to reflect all Jeld-Wen products, motion made to approve the modification request, motion was seconded, all in favor.**
2. Tenant hearing regarding Infraction Notice for Hindering Snow Removal – **No one appeared for the hearing. Discussion ensued regarding interaction with the unit and tenants. Motion made to add the fine to the homeowners account, motion was seconded, all in favor.**

**3. MANAGER'S REPORT**

**A. Action items 02-22-20 meeting:**

1. Continue to Investigate new exterior lights.
2. Follow up with Gary Davis regarding engineering plans for bathrooms and pump rooms.
3. Upload committee charters to website.
4. Research dryer vent cleaning companies and get additional estimates.

**B. Old Business –**

1. Discuss fences (enclosure). **Fences are good, remove topic from agenda.**
2. Foot paths. **Defer topic to budget discussion meeting.**
3. Bathrooms and pump rooms. **Working with Gary Davis on engineering plans.**
4. Exterior light fixtures. **Working with electrician to find new led lights.**
5. Rear entrance sign. **The sign structure has been completed and the sign mounted.**
6. Annual Meeting Action Items:
  - a) Dumpster Summary. **Discussion ensued. Resolution agreed upon to keep our current dumpster layout/system due to cost and labor.**
  - b) Plan for removal of dead roots/stumps around pool area. **Discussion ensued. Board to visually inspect damage and then discuss action items. Continue to next board meeting.**
  - c) Discuss dryer vent cleaning. Will HOA pay for the whole complex or leave it to each individual Homeowner. **Discussion ensued. Resolution agreed upon. Gather multiple quotes from vendors, send notice to homeowners regarding fire safety and regular vent cleaning, include vendor information and instructions for signing up for "group" discount. Motion made to move forward with the aforementioned tasks, motion seconded, 7 in favor, 1 against.**

**C. New Business –**

1. Maintenance shed repair/replace. **Defer to Alan to determine what he needs**
2. Short Term rental legislation. **Discussion ensued. Resolution agreed upon. The HOA will not seek a blanket exemption due to liability reasons.**

**4. COMMITTEE REPORTS – None.**

**5. INFRACTION REPORT** – Executive session.

**6. LEGAL** – New Legislation – SB 323. **Defer to March meeting to continue to research action plan.**

**7. ACCOUNTING** – No report available to include in the agenda. Will email the report if we receive it before the meeting. **January 31, 2020 monthly financial report reviewed and discussed. Noted one item under transfer fees and miscellaneous income that we need to double check the numbers with accountant and our escrows.**

**8. BOARD MEMBER’S COMMENTS/REQUESTS/NON-AGENDA ITEMS** –

**9. EXECUTIVE SESSION** – Tennant infraction hearing. - **No one appeared for the hearing. A motion was passed to add the fine to the homeowners account. No executive session was held.**

A motion was made to adjourn the meeting, the motion was seconded, all in favor. The meeting was adjourned at 11:34 a.m.

The next meeting is scheduled for **March 21, 2020**

*\*\*\*All board members are to read and be aware of all agenda items, including the Manager’s Report. If there are any questions call staff prior to the board meeting. Unresolved packet issues can be brought to the Board for final resolution. For any questions about this memorandum please contact Mark Pierpoint.*