

**Lake Forest Glen Homeowners Association**  
Regular Meeting of the Board of Directors  
**April 13, 2019 at 8:30 a.m.**  
Held at the Association Office  
Tahoe City, California 96145

**MINUTES**

**CALLED TO ORDER BY** – President Mark Pierpoint at 8:35 a.m.

Treasurer Jason Kary, and Director Jim Cochrane were present. President Mark Pierpoint, Directors Alan Nelson, Gary Leach, and Kathy Livermore appeared telephonically. Directors Doug O’Neal, and Sari Stenfors were not able to attend.

Staff Present – General Manager Alan Miescke, and Administrative Assistant Jessica Narlock.

1. Approval of January 12, 2019 Regular Meeting Minutes – **Motion made to approve the January 12, 2019 minutes, the motion was seconded, all in favor.**

2. **HOMEOWNER HEARINGS/CORRESPONDENCE** – A unit appeared at 9:00 a.m. to dispute infractions. **Motion made to reduce fine, remaining balance due immediately, contingency that any new infractions will be at escalated amount per fine schedule, the motion was seconded, all in favor.**

**3. MANAGER’S REPORT**

**A. Action items 04-13-19 meeting**

1. Upload Committee Member info to website.
2. Pool Committee Chairman send second email to committee members with quiet pool/spa sign verbiage.
3. Treasurer follow up with the Accountant regarding monthly financial disclosures.
4. Architectural Committee Chairman come prepared to discuss an action plan for privacy fence review.

**B. Old Business –**

1. Fences (privacy & enclosure). **Calendar for May meeting - discuss & come up with an action plan.**
2. Foot paths. **Review after snow melts.**
3. Bathrooms and pump rooms. **Review after snow melts.**
4. Exterior light fixtures. **Review after snow melts.**
5. Rear entrance sign. **Review after snow melts.**

**C. New Business –**

1. Revised landscape proposal. **Continued/tabled until May meeting.**
2. Open board seat. **Discussion ensued, motion made to invite homeowner who ran at annual meeting to stand in through October 12, 2019, motion was seconded, all in favor.**

4. **COMMITTEE REPORTS** – None.

5. **INFRACTION REPORT** – discuss in executive session for privacy reason. **Discussion ensued, resolution agreed upon.**

6. **LEGAL** – None

**7. ACCOUNTING**

1. Monthly Financial Report as of December 31, 2018. **Reports reviewed and resolution agreed upon.**
2. Monthly Financial Report as of January 31, 2019. **Reports reviewed and resolution agreed upon.**
3. Monthly Financial Report as of February 28, 2019. **Reports reviewed and resolution agreed upon.**
4. 2018 Audit Report. **Report reviewed, motion made to accept the 2018 audit report, motion was seconded, all in favor.**

8. **BOARD MEMBER’S COMMENTS/REQUESTS/NON-AGENDA ITEMS** –

**9. EXECUTIVE SESSION** – Delinquent accounts report, and Infraction Report. Keith Larsen.  
**Executive session began at 9:56 a.m. and concluded at 10:10 a.m., discussed past due accounts and the infraction report. Discussed having Keith Larsen come back at the May or June meeting to discuss a proposal for board review.**

A motion was made to adjourn the meeting at 10:10 a.m., the motion was seconded, all in favor.

The next meeting is scheduled for **May 18, 2019**

*\*\*\*All board members are to read and be aware of all agenda items, including the Manager's Report. If there are any questions call staff prior to the board meeting. Unresolved packet issues can be brought to the Board for final resolution. For any questions about this memorandum please contact Mark Pierpoint.*