



**LAKE FOREST GLEN**  
Homeowners Association

P.O. Box 6207 • TAHOE CITY, CA • 96145-6207  
3101 LAKE FOREST ROAD  
(530) 583-2307 • FAX (530) 583-2324

Email: [admin@lfghoa.com](mailto:admin@lfghoa.com) Website: [lfghoa.com](http://lfghoa.com)

**LAKE FOREST GLEN HOA  
CONSENT FOR ELECTRONIC COMMUNICATION**

In response to homeowner requests and in an effort to be more environmentally responsible, the Association is now providing homeowners with the option to receive Annual Homeowner Information Mailings electronically, instead of by U.S. Mail. Electronic delivery will significantly reduce the amount of paper used in these communications and generate savings in both postage and paper. We currently send monthly billing statements via email to those homeowners who have requested us to do so and this option is available as well.

If you are willing to receive notices and mailings from the Association and Board of Directors electronically via email, please complete the Consent for Electronic Communication form (on the reverse) and check "yes". Should wish to opt-out of receiving notices and mailings electronically, please complete the form and check "no". Please return the completed form to the LFGHOA office.

Under new legislation [SB 323] anyone can request your email address and the HOA is required to provide it. Please be sure to check yes or no if you consent to sharing your information. The HOA will only use your email for communication of Association information and/or billing statements.

Please print your email address clearly, and send the completed form to the HOA office by U.S. Mail, email, or fax per the contact information below. You can send this completed form along with your monthly dues payment if you wish. An envelope has been included for your convenience. Should you have any questions, don't hesitate to call the HOA office.

Sincerely,

Board of Directors  
Lake Forest Glen HOA

## Electronic Delivery Consent or Opt-Out Form

Please complete and return this form to authorize the Lake Forest Glen Homeowners Association to use your email address for general association-related communications. This authorization allows us to use your email address for purposes of communications from the Lake Forest Glen HOA and Board of Directors.

Under new legislation [SB 323] anyone is allowed to request any members email address at any time and the HOA must provide it. Please check on of the boxes below.

YES I authorize the HOA to share my email address.

NO I do not authorize the HOA to share my email address.

Please complete and return this form to the LFGHOA office via U.S. Mail, fax, or email – see information below.

I hereby consent to receive Lake Forest Glen Homeowners Association (HOA) related communications electronically, instead of by U.S. Mail. I understand that this consent will remain in effect until I revoke my consent by notifying the Lake Forest Glen HOA. By providing my consent and an email address, I confirm that I am able to receive and view communications electronically via email. I also agree to promptly notify the HOA of any change in my email address, thereby maintaining a current email address on file with the Association at all times.

Name (print clearly): \_\_\_\_\_

LFG Unit No: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Email Address: \_\_\_\_\_  
(Print clearly) (To be used for LFGHOA communication)

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Please send my monthly homeowner statements via email:  YES  NO

Please send quarterly packets and other correspondence via email:  YES  NO

*\*If you prefer NOT to receive documents via electronic delivery, please indicate here\**

I do NOT wish to receive homeowner statements electronically \_\_\_\_\_

I do NOT wish to receive homeowner mailings electronically \_\_\_\_\_

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