

Lake Forest Glen Homeowners Association Board Meeting
 Saturday January 23rd, 2021. ~ Virtual meeting via Zoom

Agenda

Time	Duration	Agenda Item	Lead	Purpose
08:30	5 mins	Meeting to order	Mark	Review attendance, establish quorum, overview of meeting
08:35	5 mins	Approval of minutes: Minutes 11/14/2020	All	
08:40	5 mins	Homeowner Hearing/Correspondence: <ul style="list-style-type: none"> Homeowner email 	Mark	Determine actions and response needed
08:45	15 mins	<u>Actions from last meeting:</u> <ul style="list-style-type: none"> Dumpster Camera Surveillance (Alan M.): Test run with dumpster near Jayne's unit. Dumpster Latching (Sari, Alan M.): Sari to work with Alan M. on better dumpster closing latch. Signage (Sari, Jessica, Helen, Alan M.): Sari to work with Jessica, Helen and Alan M on additional signage improvements. Lighting Project Update: <ul style="list-style-type: none"> Finalize project estimates with contractors, select one and begin scheduling work. Architectural committee: <ul style="list-style-type: none"> Communicate Board Review & Decisions (Joslynn, Alan M.): Follow up with H.O. regarding results. Architectural Change Request & Decision Record Keeping (Joslynn, Alan M., Jessica T.): Develop and implement an improved architectural change request and decision record keeping process. 2021 Board Officers & Committee: <ul style="list-style-type: none"> Joslynn to update Board/Committee list on website and elsewhere as needed. Financial Review: <ul style="list-style-type: none"> Jason Completed final review and update of 2021 financial forecast with Alan M. and McClintock Accounting. Part of November Mailing. 		Update status on actions: To discuss w/Board No action Done Done Done Working on To be reviewed at this meeting Done
09:00	10 mins	OLD BUSINESS <u>Annual Meeting Minutes Draft</u> <ul style="list-style-type: none"> Minutes Draft <u>Lighting Update:</u> <ul style="list-style-type: none"> Contract attached 	Alan	Board to review. Project is contracted with Placer Electric Inc (PEI) at \$39,831.00 to begin 1/13/2021 (weather permitting).
09:10	20 mins	NEW BUSINESS <ul style="list-style-type: none"> ADA project 		
09:30	5 mins	Committee Reports: Pool Committee	Josette	
09:35	10 min	2021 Meeting Dates	Mark	
09:45	10 mins	2021 Committees <ul style="list-style-type: none"> Committee Chairpersons (All board members): Consider options and recommendations for committee chairpersons 	Mark	Status, needs, expectations & volunteers
09:55	10 mins	Financials: <ul style="list-style-type: none"> November, Financial reports A/R aging summary [email to board for privacy reasons] 	Jason	Review, questions and actions
10:05	10 mins	Open session (as needed): <ul style="list-style-type: none"> Board future topics/non-agenda items Member comments 	Mark	Request future board meeting topics. Allow for attending member to speak
10:15	10 mins	Executive Session	Mark/ Alan	
10:25		Meeting adjourn	Mark	