



**LAKE FOREST GLEN**  
Homeowners Association

P.O. Box 6207 • TAHOE CITY, CA • 96145-6207  
3101 LAKE FOREST ROAD  
(530) 583-2307 • Fax (530) 583-2324

Email: [admin@lfghoa.com](mailto:admin@lfghoa.com) Website: [lfghoa.com](http://lfghoa.com)

## Setting up ACH Payments for HOA Dues

In response to requests from many homeowners, we have set up an automatic payment (ACH) system with PaySimple. We are now able to collect your monthly dues payment directly from your checking account. This automated system will save you the time and postage involved in writing a check and mailing it to the Association every month, and it can also help avoid late fees. Please note that if funds are returned PaySimple will charge a \$25 fee to you and the HOA will charge a late fee. If you are interested in this automatic payment program, please complete the form below, attach a voided check, and return to our office.

You may send this form by email to [admin@lfghoa.com](mailto:admin@lfghoa.com) or send by postal mail to:

Lake Forest Glen HOA  
ACH Payments  
PO Box 6677  
Tahoe City, CA 96145.

**Please provide any changes or additions prior to the 25th of the month for set up and processing** for your account will be debited on the 5th of each month (or on the next business day if the 5th falls on a weekend or holiday).

---

I authorize Lake Forest Glen HOA to debit my checking account on the 5th of each month (or the next business day when the 5th falls on a weekend or holiday) for my monthly HOA dues payment of \$485.16 (dues as of July 1<sup>st</sup> 2024).

**Homeowner Signature**

**Unit #**

**Date**

---

*Please attach a voided pre-printed check with your bank routing and account numbers. Automatic payments cannot be established without a voided pre-printed check.*