

Lake Forest Glen Homeowners Association
Regular Meeting of the Board of Directors
June 22, 2019 at 8:30 a.m.
Held at the Association Office
Tahoe City, California 96145

MINUTES

CALLED TO ORDER BY – President Mark Pierpoint at 8:32 a.m.

Treasurer Jason Kary, Directors Jim Cochrane, Doug O’Neal, Gary Leach, Kathleen Livermore and Sari Stenfors were present, President Mark Pierpoint appeared telephonically.

Staff present – General Manager Alan Miescke, and Administrative Assistant Jessica Narlock

1. Approval of May 18, 2019 Regular Meeting Minutes – **Motion made to approve the May 18, 2019 minutes, the motion was seconded, all in favor.**

2. HOMEOWNER HEARINGS/CORRESPONDENCE –

Homeowner was present to discuss an issue with their windows. **The Board discussed the matter further in executive session.**

Homeowner was present to discuss a maintenance default issue. **The Board discussed the matter further in executive session.**

3. MANAGER’S REPORT

A. Action items 06-22-19 meeting

1. General Manager meet with TTSD (Tahoe Truckee Sierra Disposal) to discuss garbage costs. **Done.**
2. President send reply to Homeowner who sent in an email regarding the vacant Board seat. **Done.**
3. General Manager do estimates for items on “Old Business” section; Section 3(b).
4. Architectural Committee Chairman submit committee report at September meeting regarding fencing. **Continued to September meeting.**

B. Old Business – Board requested estimates on below projects

1. Fences (privacy fence around decks). **Need more specific info on what we are getting an estimate for.**
2. Foot paths. **Received quote in July of 2018 for \$155,000.00**
3. Bathrooms (ADA compliant) and pump rooms. **1st step get engineering plans, 2nd step get permits estimate approximately \$15,000.00 for first 2 steps.**
4. Exterior light fixtures. **60 lights x approximate \$250.00 per light, estimate around \$15,000.00+**
5. Rear entrance sign. **Extent of the sign & design has not yet been determined but there should be enough in the approved landscape budget to cover the cost.**
6. Hot tub at family pool. **Estimate around \$50,000.00+**
7. Buildings & Repairs. **Board needs to decide on a direction.**

C. New Business –

1. Landscape update. **Will continue to work on Phase 1 projects throughout the summer.**
2. All Board members review operating and reserve budgets (refer to monthly financials for simplified version) and come prepared with comments, questions and/or suggestions. **Discussion ensued. Board asked for estimates on the above items to help facilitate in planning the 2019-2020 budget.**

4. **COMMITTEE REPORTS** – Pool Committee Chairman to update. **Board decided on the font, style, size, color and placement of the new sign at the quiet pool. The letters have been ordered.**

5. **LEGAL** – None

6. ACCOUNTING

1. Monthly Financial Report as of April 30, 2018. **Reports reviewed. No changes necessary.**

7. BOARD MEMBER'S COMMENTS/REQUESTS/NON-AGENDA ITEMS – The Board discussed the vacant Board seat. **Motion made to invite potential nominees to attend the next three (3) regularly scheduled Board meetings to experience the duties and functions of the Board of Directors, the motion was seconded, all in favor.**

8. EXECUTIVE SESSION – Executive session began at 11:54 a.m. and was adjourned at 12:24 p.m.

1. Delinquent accounts report. **Reviewed report, no further action required.**
2. Window Issue. **Discussion ensued and a resolution was agreed upon.**
3. Maintenance Default issue. **Discussion ensued and a resolution was agreed upon.**

Motion made at 12:25 p.m. to adjourn the meeting, the meeting was seconded, all in favor.

The next meeting is scheduled for **July 20, 2019**

****All board members are to read and be aware of all agenda items, including the Manager's Report. If there are any questions call staff prior to the board meeting. Unresolved packet issues can be brought to the Board for final resolution. For any questions about this memorandum please contact Mark Pierpoint.*