

Lake Forest Glen Homeowners Association
Regular Meeting of the Board of Directors
July 20, 2019 at 8:30 a.m.
Held at the Association Office
Tahoe City, California 96145

MINUTES

CALLED TO ORDER BY: President Mark Pierpoint at 8:33 a.m.

Directors Jim Cochrane, Gary Leach and Sari Stenfors were present. Directors Doug O'Neal and Kathy Livermore appeared telephonically. Treasurer Jason Kary and Director Alan Nelson were unable to attend. Staff Present: General Manager Alan Miescke and Administrative Assistant Jessica Narlock. Guests Present: Cathryn Okasaki, and Bill and Barbara Schoen.

1. Approval of June 22, 2019 Regular Meeting Minutes – **Motion made to approve the June 22, 2019 minutes, the motion was seconded, all in favor.**

2. HOMEOWNER HEARINGS/CORRESPONDENCE –

- A. Email from Homeowner regarding fire safety in the Glen. **Look into getting a volume cleaning discount.**
- B. Thank you letter from the Pickleball Group. **Maybe consider adding another pickleball court.**
- C. Homeowner's architectural modification request for rear windows/doors. **Discussion ensued. Motion made to approve 8' sliding doors in 2 and 4 bedrooms only, the motion was seconded, all in favor.**
Contingent on color and the door opening inward, a second motion was made to approve the 3 panel sliding door, 4 in favor, 1 opposed.
- D. Homeowner's architectural modification request for screen door. **Homeowner to get sample of bronze color. Contingent on the color matching our current architectural standards, a motion was made to approve only the Phantom brand retractable screen, the motion was seconded, all in favor.**

3. MANAGER'S REPORT

A. Action items 07-20-19 meeting

- 1. Call to see if any dryer duct cleaning companies would offer a discounted rate for multiple units.
- 2. Get samples of Milgard's "sand" color, and Jeld-Wens "mocha cream" color.
- 4. Get sample of Phantom screens "bronze" color.
- 5. Update OKR Schedule.
- 6. Deliver approved proposed budget to McClintock to prepare for annual meeting mailing.
- 7. Get an estimate for rear entrance sign.

B. Old Business – Summarize a "vision proposal" with the below items and options to present to the membership at the Annual Homeowners Meeting.

- 1. Fences (privacy fence around decks).
- 2. Foot paths.
- 3. Bathrooms and pump rooms.
- 4. Exterior light fixtures.
- 5. Rear entrance sign.
- 6. Vision proposal.
- 7. Buildings & Repairs. **Continue working on removal of concrete and ledgers under decks.**

C. New Business –

- 1. OKR Schedule. **Will update and present at the September meeting.**

4. COMMITTEE REPORTS – Chairman of the Architectural Committee will give a brief verbal update regarding privacy fences. **Will present official recommendation report at the September meeting.**

5. LEGAL – None

6. ACCOUNTING

1. Monthly Financial Report as of May 31, 2018. **Reports reviewed. No changes necessary.**
2. Monthly Financial Report as of June 30, 2019. **Reports reviewed. No changes necessary.**

7. BOARD MEMBER'S COMMENTS/REQUESTS/NON-AGENDA ITEMS –

1. Homeowner Cathryn Okasaki volunteered to set up and manage a site/page for homeowners to connect and communicate.
2. A motion was made to increase the dues for 2020 by 2.5% to \$370.00 per month, the motion was seconded, all in favor. With the motion passed, the Board approved the proposed budget for 2020.

8. EXECUTIVE SESSION –

1. Keith Larsen would like to discuss an issue with the Board. **Discussion ensued, and a resolution was agreed upon.**
2. Labor/Salaries. **Discussed and input into the 2020 budget.**

The next meeting is scheduled for **September 21, 2019**

****All board members are to read and be aware of all agenda items, including the Manager's Report. If there are any questions call staff prior to the board meeting. Unresolved packet issues can be brought to the Board for final resolution. For any questions about this memorandum please contact Mark Pierpoint.*