

Lake Forest Glen Homeowners Association
Regular Meeting of the Board of Directors
November 10, 2018 at 8:30 a.m.
Held at the Association Office
Tahoe City, California 96145

MINUTES

CALL TO ORDER BY – Vice President Steve Vanni at 8:32 a.m.

Treasurer Jason Kary, Directors Jim Cochrane, Gary Leach, Kathy Livermore, and Doug O’Neal were present. President Mark Pierpoint, Directors Alan Nelson and Sari Stenfors appeared telephonically. Staff Present – General Manager Alan Miescke, and Administrative Assistant Jessica Narlock.

1. Approval of October 13, 2018 Regular Meeting Minutes – Kathy made a motion to approve the October 13, 2018 minutes, Gary seconded the motion, all in favor.

2. HOMEOWNER HEARINGS/CORRESPONDENCE –

1. Unit 171, letter regarding dues increase. **Sent homeowner an email inviting him to the next board meeting to discuss numbers/calculations, or in the alternative, to send his calculations for the board to review.**

3. MANAGER’S REPORT

A. Action items 10-13-18 meeting

1. There were no action items from the board meeting held prior to the annual meeting.

B. Old Business –

1. Annual salary discussion. **Executive session.**
2. Further discuss the CC&R’s regarding rental restrictions, and Fong’s comments regarding this subject. **Per legal counsel, HOA will solicit feedback from the membership regarding enforcement and/or amendment of the CC&R’s. Staff and Rules & Regs Committee to nail down wording, questions, a breakdown of costs and cause and effect to be mailed to all the membership for feedback.**

C. New Business –

1. Discuss/wrap up action items from the annual meeting. **See attached notes on action items.**
2. Board Committee Chairperson for 2019. Review the process and agree on the selection timing. **Doug is “toying” with stepping down as the chairman of the Architectural Committee. Jim requested that a discussion about committees, members, who can be on a committee, what is the purpose of the committee, what are the guidelines, what is the chairman’s “job” description be added to the next agenda.**
3. Energy efficiency in individual units. **Look into having SW Gas and Liberty provide info for an audit. Also add a short list of information on steps for individual homeowners who want to be more energy efficient to the website.**
4. New signage at the “quiet pool”. **Continued to January 12, 2019 Meeting. Pool Committee will come back with a proposal for wording on new signage.**
5. Member communications. **Sari discussed items that must be provided to homeowners and listed on the website. We are looking into this to make sure the HOA meets all the legal requirements.**

4. COMMITTEE REPORTS –

1. Architectural Committee Minutes from meeting held on October 12, 2018 at 4:00 p.m. regarding unit 225’s fence request. **Doug informed the board that the Architectural Committee is going to take their time reviewing this specific request due to the implications it holds.**
2. Jim will give an update on the landscape projects. **Jim updated the board regarding some changes to people on his committee. He also discussed his plan for the Bristlecone entrance and adding a footpath and a sign similar to the front entrance. Alan will price the cost of the footpath and new sign.**

5. INFRACTION REPORT – None.

6. LEGAL – None.

7. ACCOUNTING

1. Monthly Financial Report as of September 30, 2018. **Reviewed with no corrections.**

8. WEBSITE – Discuss adding a member’s only page. **Topic continued to the January 12, 2019 meeting.**

9. BOARD MEMBER’S COMMENTS/REQUESTS/NON-AGENDA ITEMS –

10. EXECUTIVE SESSION – Delinquent accounts report. **Also discussed architectural enforcement and annual salary’s.**

Executive session began at 11:44 a.m. and the meeting was adjourned at 12:37 p.m.

The next meeting is scheduled for **January 12, 2019**

****All board members are to read and be aware of all agenda items, including the Manager’s Report. If there are any questions call staff prior to the board meeting. Unresolved packet issues can be brought to the Board for final resolution. For any questions about this memorandum please contact Mark Pierpoint.*