

Lake Forest Glen Homeowners Association
Regular Meeting of the Board of Directors
June 13, 2020
Held via Web Meeting/Zoom/Telephonically

MINUTES

CALLED TO ORDER BY: Mark Pierpoint at 8:36 a.m.

Vice President Alan Nelson, Treasurer Jason Kary, Directors Jim Cochrane, Doug O'Neal, Gary Leach, Kathy Livermore, Sari Stenfors and Josette Reina-Luken were all present via "Zoom" online meeting. General Manager Alan Miescke and Administrative Assistant Jessica Narlock attended via telephonic appearance.

1. Approval of May 16, 2020 Regular Meeting Minutes – **Kathy made a motion to approve the minutes, the motion was seconded by Doug, all in favor.**

2. HOMEOWNER HEARINGS/CORRESPONDENCE –

- 1) Infraction Hearing scheduled. No indication if the responsible party will appear. **No one appeared to dispute fine.**
- 2) Homeowner to discuss dues & reserve funding. **No one appeared to discuss reserve funding or dues.**

3. MANAGER'S REPORT –

A. Action items 06-13-20 meeting:

- 1) Deck damage/root removal. Meet with homeowner to discuss removing deck boards/entire deck to evaluate the extent of the damage.
- 2) Look into hiring ADA inspector to certify engineering plans.
- 3) Call McClintock regarding data storage and CCPA compliance.
- 4) Revise electronic consent form and SB 323 legislation on sharing personal information form.
- 5) contact Fong regarding what information the HOA is "required" to share upon request.

B. Old Business –

1. Paint Specs – **Received 3 bids back. Kathy made a motion to accept Sierra Rainbows bid, Doug seconded the motion, all in favor.**

C. New Business –

1. Illuminating specific areas for safety. **A suggestion was made to hire a lighting expert. No resolution reached at this point.**
2. Communication; Between homeowners, board members, and LFG managers. **Sari requested to view LFG files/data "storage" and look for CCPA compliance. Due to COVID, Kathy made a suggestion for Sari to submit questions/concerns regarding LFG data storage practices to the HOA office via email and the office will answer via email, Doug agreed and Mark instructed Sari to come up with a list of questions/concerns and email them to the office.**
3. Flags. **The board is not entertaining the idea of additional "approved" flags at this time.**
4. Electronic consent or opt-out. **The board discussed having the electronic consent form and the SB 323 sharing of information topics on two separate forms. The office will work on the required forms.**
5. 2020 forecast & 2021 budget & project discussion. **Topic continued to the July meeting.**
6. Footpaths/Pathways/Repairs. **Topic continued to the July meeting.**
7. Develop Safety Plans for pool/spa based on Placer County guidelines for re-opening. **The board discussed this topic at length. Josette made a motion to keep the pools closed for the remainder of the season, Jim seconded the motion, Jason, Gary, Alan, Sari and Kathy voted in favor, Mark voted to keep the pools closed until further notice and Doug abstained. The motion was passed by majority vote. The topic will be revisited at the July meeting.**

4. COMMITTEE REPORTS – None.

5. INFRACTION REPORT – No one appeared to dispute fines.

6. LEGAL – None.

7. ACCOUNTING – Monthly Financial Report as of April 30, 2020. Report was reviewed, no changes noted. Report was accepted.

8. BOARD MEMBER’S COMMENTS/REQUESTS/NON-AGENDA ITEMS – Kathy and Mark suggested changing the layout of the website and include some topics from Sari’s Facebook group.

9. EXECUTIVE SESSION – None.

At 11:54 a.m. Mark made a motion to adjourn the meeting, Jason seconded the motion, all in favor.

The next meeting is scheduled for **July 18, 2020**

****All board members are to read and be aware of all agenda items, including the Manager’s Report. If there are any questions call staff prior to the board meeting. Unresolved packet issues can be brought to the Board for final resolution. For any questions about this memorandum please contact Mark Pierpoint.*