

NOTICE OF THE MEETING: An open meeting of the Board of Directors of the Lake Forest Glen (LFG) Homeowners Association will be held at 8:30 am on **April 20, 2024**, in the HOA Office or attend via phone:

Join the meeting now

Meeting ID: 282 300 481 640

Passcode: fpHhd4

The following items will be on the agenda for the meeting:

BOARD MEETING AGENDA

- I. Call meeting to order
- II. Roll Call
- III. Approval of Last Meetings Minutes
- IV. Review Homeowner Correspondence and Hearings
 - a. Architectural Modification Request: Unit #4 Mores (10-15 mins)
- V. Presentation of Reports
 - b. Financials (J. Kary and L. Kettmann)

Time	Topic	Owner	Intended Outcome
20-30 mins	Monthly Financial Review	J. Kary, L. Kettmann	Review monthly financial report, including income, operating and capital expenditures, and supporting documentation. Review status of annual audit.

- c. Manager's administrative report (L. Kettmann)

Time	Topic	Owner	Intended Outcome
10-15 mins	HOA Office update/remodel	L. Kettmann	Present plan to update and address needed repairs.

- d. Committee Reports (various)

Time	Topic	Owner	Intended Outcome
10-15 mins	Pool & Tennis Committee	K. Morrison	Review of Pool & Tennis committee meeting.

VI. Old Business

Time	Topic	Owner	Intended Outcome
20-30 mins	Spectrum Contract – Ballot	M. Pierpoint	Communication plan for Spectrum. Timing and tactics. Website update, newsletter, email and posted on the exterior of the office in that Plexi case. Other tactics for communication? Should there be a door drop as well?
10-15 mins	Project updates	L. Kettmann	Provide updates on various topics: <ul style="list-style-type: none"> • Hot Tub: update on any further repair work • Overflow parking: update on activities given prior decision to approve cost to tow cars and obtain further DMV information. • Pickleball court fence fixed May/June. • Update on status of receiving quotes for updating/replacing lock system for pools. Update. • Keith and Juan were tasked to find a device for closing gates. • Eric Sutton to crack fill and paint stripping for parking lot. • Meet with Sierra Rainbow Painting for Phase 4 of building painting.
10-15 mins	Homeowner Handbook	S. Caronna	Update existing document – the old PDF has been converted into a Word.docx allowing for easier updates. Discuss purpose and additional updates that may be needed. <ul style="list-style-type: none"> • Civil codes – confirm new civil codes for Alternative Dispute Resolution (ADR) and Internal Dispute Resolution (IDR). Both have required Annual notice – understand how notices have been provided and determine what is needed going forward. • Satellite Dish Policy and Request Form – discuss if policy and request form are still needed. • Awaiting input of A. Nelson on draft.

VII. New Business

Time	Topic	Owner	Intended Outcome
10-15 mins	New Board Member Packet	S. Caronna	Update on new board member packet.

VIII. Open Forum (Homeowners)

IX. Executive Session

X. Future Topics

- a. Website portal
- b. Unit 37 – Fence

XI. Adjourn